



**To** FDD Working Group **Date** May 19, 2017  
**From** Sam Buckwalter **Reference** 17-999/SMA-010 kpp  
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**Subject** Meeting Announcement  
FSEMC Data Document (FDD) Working Group

**When** August 23-24, 2017, from 0900 to 1700

**Chairman** Mike Jackson, FedEx

**Where** Meeting Location  
CAE  
8585 Cote-de-Liesse  
Saint-Laurent, Quebec, Canada

The meeting site is about 10 minutes from the Montreal International Airport (YUL). On Wednesday, August 23, 2017, please plan on arriving at the meeting 15 minutes early for security processing.

#### Hotel Information

CAE has preferred rates at several area hotels. See Attachment 1 for more information.

**Instruction** Please notify ARINC Industry Activities (IA) of your intention to attend by registering online at: <http://www.aviation-ia.com/events/>.

The CAE campus and facilities are secured areas. The ARINC IA staff must have the following information by **August 14, 2017**, to allow CAE security time to build an access list and badges:

- First and last name
- Company name
- Company address
- Company email

Please plan on arriving 15 minutes in advance to allow sufficient time for security processing.

Dress code for this meeting is business casual.

Comments or questions regarding any of the agenda items are invited. If you wish any material to be circulated prior to the meeting, please submit your proposals via e-mail to Sam Buckwalter by **August 14, 2017**. After this date, late materials will not be available for review prior to the meeting; they may only be introduced on the agenda with the approval of the chairman and formal consensus of the group.

The meeting is open to all interested parties. Individuals requesting time on the agenda should contact Sam Buckwalter. The agenda will be finalized one week prior to the meeting.

## **Meeting Objectives**

This working group is chartered by the FSEMC Steering Committee in response to comments and input received in recent FSEMC Conferences.

The FSEMC obtained the copyrights and material for the IATA Data Document in September 2016. Prior to the first FDD meeting, ARINC Industry Activities produced an ARINC Standard as a baseline document, titled **ARINC Specification 450: *Flight Simulator Design and Performance Data Requirements***.

The FDD Working Group identified a number of areas for improvement in the existing data document. The FDD Working Group is dedicated to the development and updates to the FSEMC Data Document.

The scope of this project is to define the content and depth of data required to build, test, and qualify a training device of adequate fidelity to meet flight crew training prerequisites. The resulting evolutions of the document will strengthen the guidance applicable to next generation aircraft, as well as assisting training device operators in maintenance and engineering of existing devices.

The industry as a whole will benefit, including major stakeholders such as:

- Airlines
- Training device operators
- Training device manufacturers
- Aircraft manufacturers
- Regulatory authorities
- Data suppliers and equipment vendors

While this list is not all-inclusive, the standard will define the depth and breadth of the data required to maintain an FSTD of any level.

To ensure the success of this project, it is critical to receive training device operator support. Intensive discussion, drafting, and editing occur at the working group meetings. Alternately, the working group welcomes document reviews and written feedback from all who wish to shape the future of the flight simulation training industry.

## **Meeting Schedule**

Wednesday (0900-1700)

1. Introductions
2. Detail current and future data needs of training device operators
3. Discuss current data requirements, means of obtaining data, etc.

4. Review of Action Items
5. Review of ARNC 450

Thursday (0900-1700)

1. Continue review of ARINC 450
2. Develop objectives and rough work plan for the group
3. Assign Action Items
4. Discuss next meeting(s)

**Travel  
Information**

The meeting site is about 12 miles (20 kilometers) from the Montreal city center. Traffic congestion should be considered if staying downtown, as opposed to a hotel near the airport. See the attached maps for assistance with making your lodging arrangements.

NOTE: CAE is undertaking a major construction project of the parking areas this summer and recommends using hotel shuttle or taxi.

**cc**

FSEMC Steering Committee

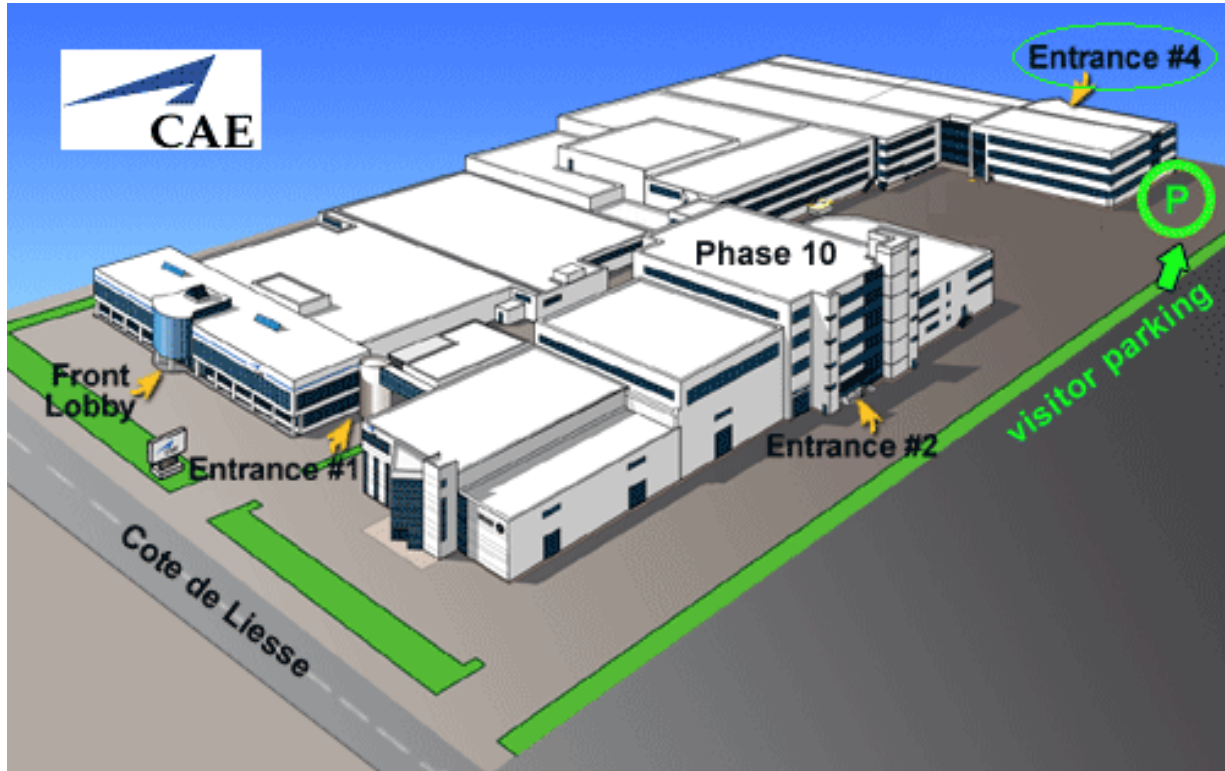
# Attachment 1

**Hotel and Arrival Information**  
**SCQ & FDD Working group – Quebec, Canada –**  
**CAE, 8585 Cote de Liesse, Montreal, Quebec**

<b>Hotel</b>	<b>Phone</b>	<b>Price</b>	<b>Airport Shuttle</b>	<b>Shuttle To/From CAE</b>
<b>Crowne Plaza Montreal Airport</b> 6600 Cote De Liesse Montreal, QC	514-344-1999	\$ 129 CAD	Yes	Yes
<b>Hilton Garden Inn Montreal Airport</b> 7880 Cote-De-Liesse Montreal, QC	514-788-5120	\$ 141 CAD	Yes	Yes (walking distance)
<b>Aloft Montreal Airport</b> 500 Mcmillan Blvd, Montreal, QC	514-633-0900	\$ 122 CAD	Yes	No
<b>Residence Inn Montreal Airport</b> 6500 Place Robert-Joncas, Montreal, QC	514-336-9333	\$ 145 CAD	Yes	No
<b>Sheraton Montreal Airport Hotel</b> 555 McMillan Avenue Montreal, QC	514-631-2411	\$ 145 CAD	Yes	No

The information above represents rate arrangements between the hotels and CAE. When selecting your hotel, confirm the rate and your shuttle needs as appropriate. Rates are current as of May 15, 2017. Note that ARINC Industry Activities has not confirmed the information shown.

## Use Entrance #4 to access the CAE facility



Guests will be welcomed at entrance #4

NOTE: CAE is currently undertaking a major construction project of the parking areas, the recommendation is to use hotel shuttle or Taxi.