



**To** Guidance for Uniform Acceptance Procedures Working Group

**Date** December 29, 2011

**From** Scott L. Smith  
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tel +1 410-266-2805

**Reference** 11-999/SMA-679 aps

**Subject** **Meeting Announcement**  
**Guidance for Uniform Acceptance Procedures (GUAP)**  
**Working Group**

**When** March 27-28, 2012, from 0900 to 1700

**Where** Meeting Location  
Boeing Training Facility  
Building 57-09  
6601 NW 36<sup>th</sup> Street  
Miami, Florida 33166 USA

The meeting site is about 3 miles from the Miami International Airport. On Tuesday, March 27, please plan on arriving at the meeting 30 minutes early for security processing.

**Hotel Information**  
See Attachment 1 for a local area map and a list of nearby hotels.

**Instruction** Please notify ARINC Industry Activities of your intention to attend by registering online at:

<http://www.aviation-ia.com/events/>

Registering prior to meeting is important, as the Boeing campus and facilities are secured areas. The ARINC Industry Activities staff must have the following information by **March 13, 2012**, to allow Boeing security time to build an access list and badges:

- Name of meeting attendee
- Company name
- Country of Citizenship
- Country of Residence
- Arrival Date

Dress code for this meeting is business casual.

Comments or questions regarding any of the agenda items are invited. If you wish any material to be circulated prior to the meeting, please submit your proposals via e-mail to Scott Smith by **March 23, 2012**. After this date, late materials will not be available for review prior to the meeting. They may only be introduced on the agenda with the approval of the chairman and formal consensus of the group.

The meeting is open to all interested parties. Individuals requesting time on the agenda should contact Scott Smith. The agenda will be finalized one week prior to the meeting.

## **Meeting Objectives**

The intent of this working group is to produce an ARINC Standard that provides guidance to the flight simulation industry on acceptance of a Flight Simulation Training Device (FSTD) from a Training Device Manufacturer (TDM) to a simulator user. The group's Chairman is Lars Gran, Oxford Aviation Academy.

The group's objectives of the project include:

- Identifying industry concerns on existing acceptance processes
- Addressing the expectations of both the TDMs and simulator users
- Benefits of performing the majority of an acceptance in the TDM's facilities
- Importance of integrated systems testing
- Addressing regulatory considerations in an acceptance process
- Creating a common standard intended to increase the trust between a simulator purchaser and manufacturer

The subcommittee will continue development of the strawman document outlined at the previous meeting. The group will review inputs and comments on a chronological acceptance from the following phases:

- Contract Phase
- Design and Build Cycle
- Prior to In-Plant Acceptance
- In-Plant Acceptance
- Post In-Plant Acceptance
- Prior to On-Site Acceptance
- On-Site (In Field) Acceptance
- Initial Qualification and RFT
- Final Support Documentation Delivery
- Availability Demonstration
- Warranty Phase

The group will review inputs and comments on additional considerations in an acceptance process:

- Prototype and Repeat Production
- Regulatory Acceptance

- Quality Inspections
- Trade-offs: Time, Cost, Efficiency, Quality
- ATM Purpose and Guidelines
- Suggested Time Scales
- Integrated Systems Checks
- Discrepancies

The document strawman outline can be found at the GUAP webpage here:

<http://www.aviation-ia.com/fsemc/projects/guap/index.html>

**Travel  
Information**

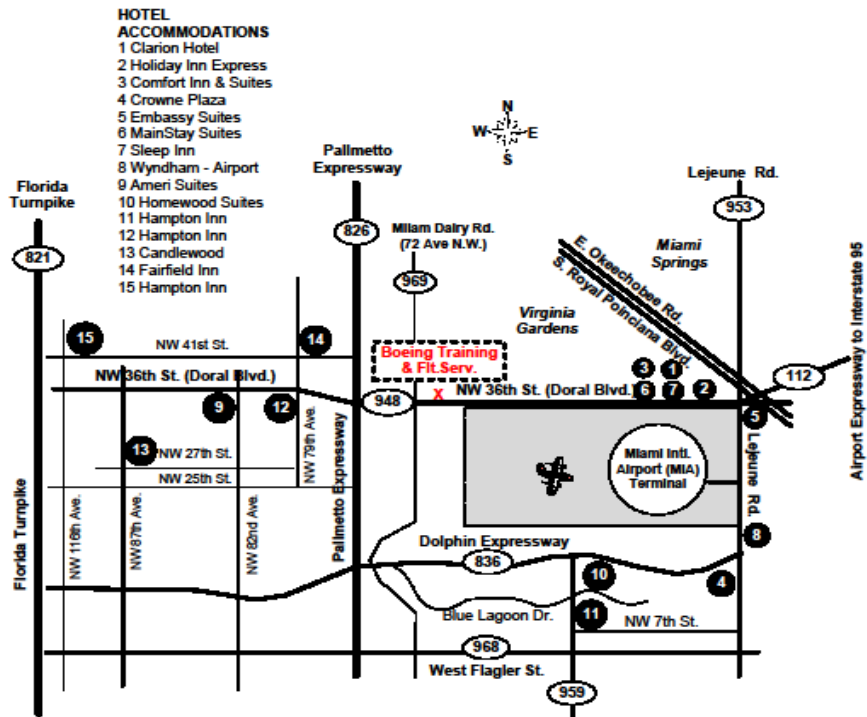
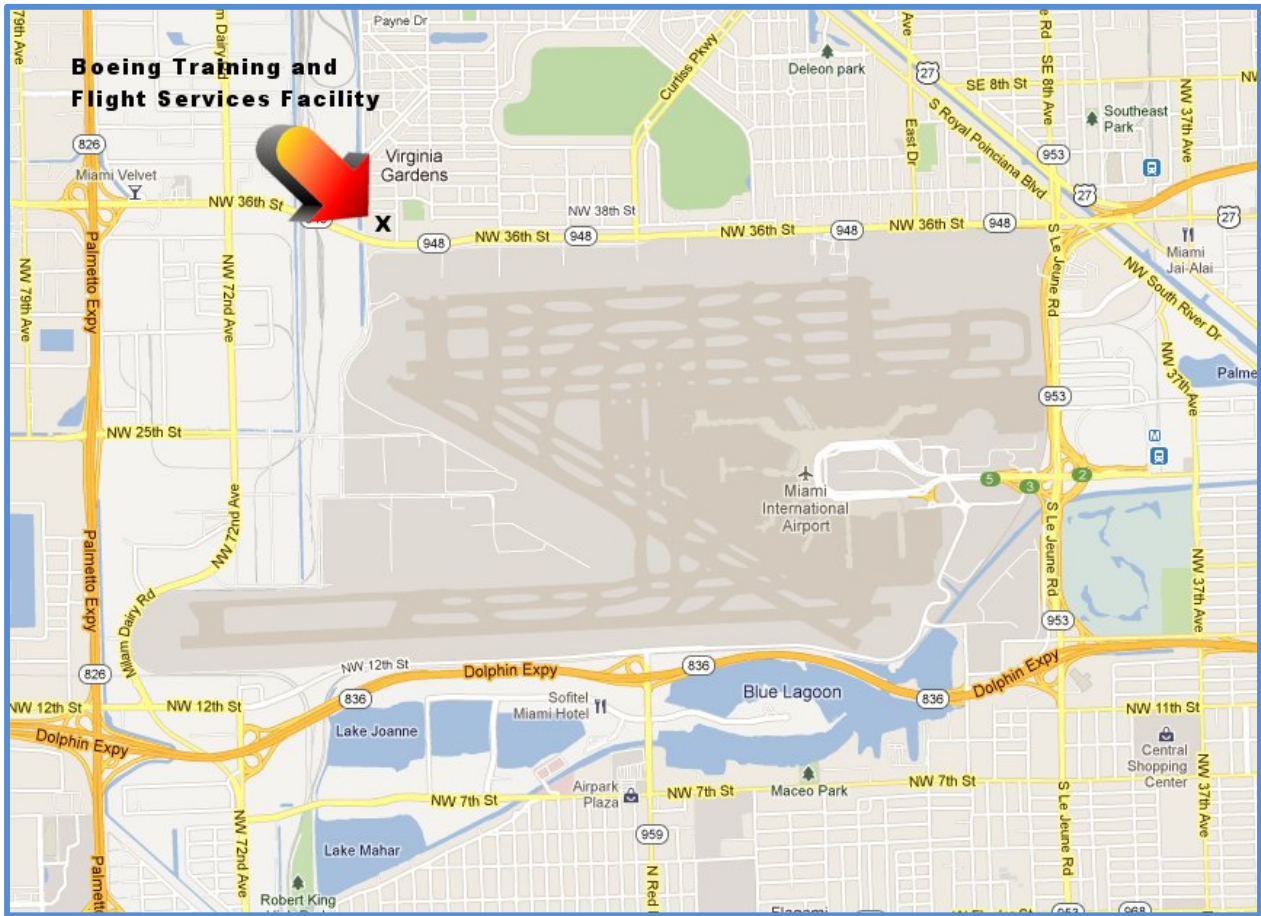
The Boeing Training Facility is about 3 miles from the Miami International Airport. Please arrange your own air and ground transportation.

**cc**

FSEMC Steering Committee

# Attachment 1

## Miami airport and location of BTFS Campus



**Boeing Training & Flight Services**  
 Miami Campus, Bld. 57-09  
 6601 NW 36th St.  
 Miami, FL. 33166-6922

Ph: (786) 265-7707, Fax: (786) 265-4760

# Hotels

## **Comfort Inn & Suites**

5301 NW 36 St  
Miami Springs, FL 33166  
(P) 305-871-6000  
(F) 305-871-5944

## **Courtyard by Marriott Miami Airport West/Doral**

3929 NW 79<sup>th</sup> Ave.  
Miami, FL 33166  
(P) 305-477-8118  
(F) 305-599-9363

## **Crown Plaza International**

950 NW Le Juene Rd  
Miami, FL 33126  
(P) 305-446-9000  
(F) 305-447-1189

## **Don Shulas Hotel and Golf Club**

6842 Miami Street  
Miami Lakes, FL 33014  
(P) 305-821-1150  
(F) 305-820-8087

## **Embassy Suites**

3974 N.W. So River Dr.  
Miami, FL 33142  
(P) 305-634-5000  
(F) 305-635-9499

## **Extended Stay Deluxe**

7750 NW 25 Street  
Miami, FL 33122  
(P) 305-716-9005  
(F) 305-716-0911

## **Fairfield Inn Marriott**

**Miami West Doral**  
3959 N.W. 79 Ave.  
Miami, FL 33166  
(P) 305-599-5200  
(F) 305-436-2935

## **Hampton Inn Miami Airport West**

3620 NW 79<sup>th</sup> Ave  
Miami, FL 33166  
(P) 305-513-0777  
(F) 305-513-9019

## **Hilton Miami Airport**

5101 Blue Lagoon Drive  
Miami, FL 33126  
(P) 305-262-1000  
(F) 305-265-3883

## **Holiday Inn Express**

**Miami Int'l Airport**  
5215 N.W. 36 St.  
Miami Springs, FL 33166  
(P) 305-887-2153  
(F) 305-887-3559

## **Holiday Inn Express Doral**

8436 NW 36<sup>th</sup> Street  
Miami, FL 33166  
(P) 305-592-4799  
(F) 305-471-8461

## **Homestead Studios Suites**

101 Fairway Dr.  
Miami Springs, FL 33166  
(P) 305-870-0448  
(F) 305-871-5044

## **Homewood Suites Hilton**

**Miami Airport West**  
3590 NW 74 Avenue  
Miami, FL 33122  
(P) 305-629-8731  
(F) 305-418-1983

## **Homewood Suites Hilton**

**Blue Lagoon**  
5500 Blue Lagoon Drive  
Miami, FL 33126  
(P) 305-261-3335  
(F) 305-261-1223

**Hyatt Place Miami Airport**

3655 N.W. 82 Ave.  
Miami, FL 33166  
(P) 305-718-8292  
(F) 305-718-8295

**Hyatt Summerfield Suites**

5710 Blue Lagoon Drive  
Miami, FL 33126  
(P) 305-269-1922  
(F) 305-269-6811

**Red Roof Inn Miami Airport**

3401 NW LeJuene Road  
Miami, FL 33142  
(P) 786-265-8620  
(F) 305-871-6514

**Sleep Inn**

105 Fairway Dr.  
Miami Springs, FL 33166  
(P) 305-871-7553  
(F) 305-871-5441

**Springhill Suites Marriott**

6700 NW 7<sup>th</sup> Street  
Miami, FL 33166  
(P) 305-265-0144  
(F) 305-265-6213

**Towne Place Suites Marriott****Miami Airport West / Doral**

10505 NW 36 Street  
Miami, FL 33178  
(P) 305-718-4144  
(F) 305-718-4480

**WyndhamAirport**

390 N.W. 21 St.  
Miami, FL 33142  
(P) 305-871-3800  
(F) 305-871-095