

**To** TPS Working Group **Date** March 13, 2019

**From** Sam Buckwalter **Reference** 19-999/SMA-120 kpp  
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**Subject** **Meeting Announcement**  
**Test Program Set (TPS) Quality Working Group**

**When** June 4-5, 2019, from 0900 to 1700 (Tuesday-Wednesday)  
June 6, 2019, from 0900 to 1400 (Thursday)

**Chairman** Ted Patmore, Delta Air Lines

**Where** Meeting Location  
**Lufthansa Technik AG**  
Weg beim Jäger 193  
22335 Hamburg  
Germany  
Building and Room will be announced ahead of the meeting.  
**Lufthansa Technik Contact**  
Karsten Montebaur  
[karsten.montebaur@lht.dlh.de](mailto:karsten.montebaur@lht.dlh.de)  
**Hotel Information**  
There are a wide variety of hotels in Hamburg to suit your budget and comfort needs. Hotels within the airport area have a complimentary shuttle service, but only to the airport, not necessarily to the Lufthansa Base. There is a free-of-charge shuttle between the airport and the Lufthansa Base. It leaves every 20 minutes. Please check the schedule online: [https://www.hamburg-airport.de/media/Neuer\\_Fahrplan\\_Holiday\\_Shuttle\\_ab\\_20.01.2014\\_Internet.pdf](https://www.hamburg-airport.de/media/Neuer_Fahrplan_Holiday_Shuttle_ab_20.01.2014_Internet.pdf).  
If you would like to make your stay more enjoyable, it is recommended to secure a hotel in Hamburg downtown. Please refer to the travel instructions below on how to visit the Lufthansa Base.

**Instruction** Please notify ARINC Industry Activities of your intention to attend by registering online at: <http://www.aviation-ia.com/events/>.

Dress code for this meeting is business casual. Comments or questions regarding any of the agenda items are invited. If you wish any material to be circulated prior to the meeting, please submit your proposals via e-mail to Sam Buckwalter by May 28, 2019. After that date, if you have new material, they may only be introduced to the agenda with the approval of the chairman and formal consensus of the group.

The meeting is open to all interested parties. Individuals requesting time on the agenda should contact Sam Buckwalter. The agenda will be finalized one week prior to the meeting.

## Security

The Lufthansa Base in Hamburg is within the safety area of the airport. As a result, Lufthansa will need a list of TPS attendees, including the following information:

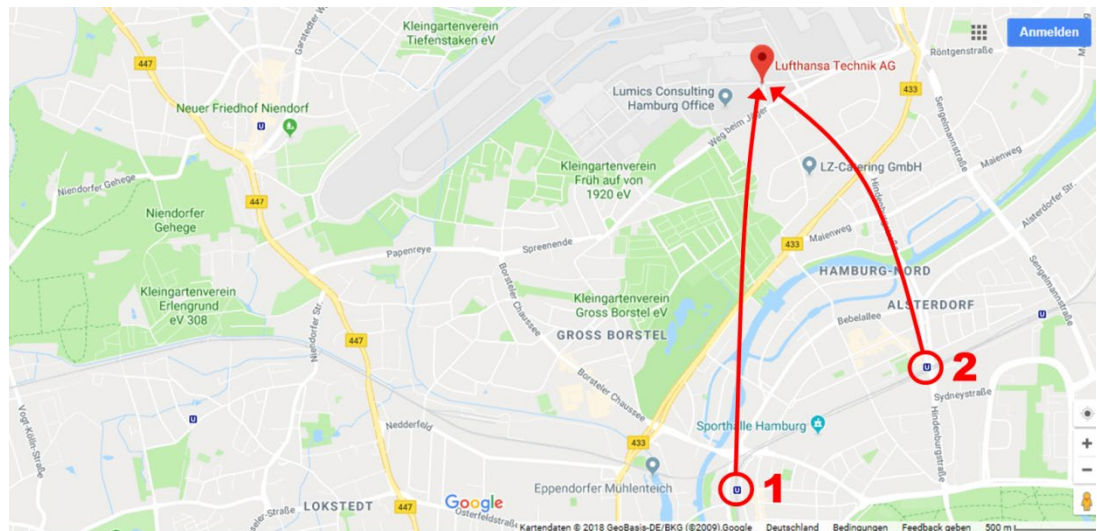
- First and last name
- Date of birth
- Nationality
- Company name
- Email address
- Passport number and date of expiry

Please send the above security information to Karsten Montebaur and Sam Buckwalter by May 21, 2019.

## Travel Information

If commuting to the Lufthansa Base from Hamburg downtown, use underground line U1 in direction Norderstedt (Mitte). Exit the train either at station Lattenkamp (1) or Alsterdorf (2) and proceed as follows:

1. Use bus line 292 in direction Ochsenzoll (leaves about every 20 minutes) or bus line 114 in direction Lufthansa Basis (leaves about every 10 minutes)
2. Use bus line 23 in direction Lufthansa Basis or Hagenbeck or Niendorf (leaves every few minutes)



If you would like to plan an individual trip with Hamburg's public transportation, please visit the webpage <http://www.hvv.de/> and proceed as described:

1. Where would you like to start your trip?
2. Where do you want to go?
3. Will you specify your start (Abfahrt) or arrival (Ankunft) time?
4. On which day do you plan to travel?
5. At which time do you plan to travel?
6. Start your individual search!

## **Meeting Objectives**

Original Equipment Manufacturers (OEMs) often deliver a Technical Support and Data Package (TSDP) that contain a cornucopia of documents. The relevant Test Specification data is obscured and difficult to ascertain within the large amount of data that is not relevant to the Test Specification.

The aim of this project is to update ARINC Report 625-3 to emphasize the importance that the OEM provides a Test Specification that is intelligible, unobscured, and complete as possible.

The role of the TSDP is to provide the minimal amount of data required to fully understand and implement the Test Specification. Only data that is pertinent to the Test Specification should be provided. It should be separate and independent of all non-pertinent data.

**cc**

AMC Steering Committee